



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

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**Chair:** Councillor Bernard Arscott | **Vice Chair:** Councillor Carole Mulroney  
**Town Clerk:** Clare Milligan



## Planning, Licensing and Environment Committee Meeting

You are hereby summoned to the Planning, Licensing and Environment Committee meeting to be held in Room 7, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea, Essex, SS9 1SP on Tuesday, **29<sup>th</sup> April 2025 at 7:30pm.**

*C Milligan*

Mrs Clare Milligan  
Town Clerk  
23<sup>rd</sup> April 2025

Chair: Councillor P Gilson.

Vice Chair: Councillor J Garston.

Councillor Membership: Dr D Bowry, A Hart, P Barber, O Richards and P Wexham.

The press and the public are cordially invited to join the meeting.

## AGENDA

### 1. Apologies for Absence

To receive and approve apologies for absence.

### 2. Declarations of Members' Interests

Declaration of any disclosable pecuniary interests, other registerable and non-registerable interests relating to items on the agenda in accordance with the Code of Conduct.

Members must not participate in any discussion on the matter in which they have declared a disclosable pecuniary interest or other registerable interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

### 3. Public Participation

In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, ask questions and give evidence in respect of any item on the agenda. In accordance with Standing Order 3.f. no one person shall speak for longer than 3 minutes. At the close of this item members of the public will no longer be permitted to address the Council.

### 4. Minutes

To receive and agree the minutes of the Planning, Licensing and Environment Committee meeting held on 22<sup>nd</sup> April 2025.

### 5. Planning Applications

To receive the following planning applications for consideration and agreement on comments to be submitted to Southend City Council. All applications can be viewed at the City Council's planning portal by typing in the application number.

a) **25/00572/FUL – 1595 London Road, Leigh-on-sea SS9 2SG**

Convert part of existing bar class E(B) to self-contained dwelling to rear, alterations to elevations.

[Planning Documents](#)

- b) **25/00556/FULH – 9 Harley Street, Leigh-on-sea SS9 2NJ**  
Erect single storey rear and side extensions with roof lantern, replace existing garage door to front and remove existing balcony to rear.  
[Planning Documents](#)
- c) **25/00462/ADV – 1629 London Road, Leigh-on-sea SS9 2SQ**  
Install 2No. Digital LED screens to South and West elevations.  
[Planning Documents](#)
- d) **25/00383/FULH – 1328 London Road, Leigh-on-sea, SS9 2UQ**  
Raise garage roof and convert into habitable accommodation, remove existing conservatory and external landing with steps to rear garden.  
[Planning Documents](#)
- e) **25/00578/FUL – 1002 London Road, Leigh-on-sea SS9 3NE**  
Replace existing timber doors to front elevation with roller shutter and door.  
[Planning Documents](#)
- f) **25/00576/FULH – 88 Marine Parade, Leigh-on-sea SS9 2NL**  
Install roof dormer to south elevation.  
[Planning Documents](#)
- g) **25/00581/TCA – 3 Leigh Park Road, Leigh-on-sea SS9 2DU**  
Fell to ground level and treat stumps with herbicide to inhibit regrowth to one cordyline (T1), one horse chestnut (T3), one oak (T5) and one Japanese Mape (T8) remove stems within 3M of area of damage to one pyracantha (H2) to rear (Application for works to trees in a conservation area).  
[Planning Documents](#)
- h) **25/00496/FULH – 99 Leigham Court Drive, Leigh-on-sea SS9 1PT**  
Erect two storey rear/side extension.  
[Planning Documents](#)
- i) **25/00598/AMDT – The Ship Hotel, New Road, Leigh-on-sea SS9 2EA**  
Application to vary condition 02 (Approved plans) replace plan number 1813-10G, 1813-12M, 1813-13B, 1813-14Q, 1813-21, 1813-26D, 1813-150, 1813-701 with plan numbers 1813-10H, 1813-12N, 1813-13C, 1813-14S, 1813-21A, 1813-26E, 1813-150A and 1813-700C to resolve minor changes during the build M (Material amendment of planning permission 23/01970/BC4 dated 06/02/2024).  
[Planning Documents](#)
- j) **25/00586/AMDT – 28 St Clement's Avenue, Leigh-on-sea SS9 3BL**  
Application to remove condition 05 as protected tree has been removed (Material amendment of planning permission 22/00417/FUL dated 04/07/2022).  
[Planning Documents](#)
- k) **25/00538/FUL – 57 Burnham Road, Leigh-on-sea SS9 2JR**  
Install two vehicle crossovers to Burnham Road.  
[Planning Documents](#)
- l) **25/00590/FUL – 229 Hadleigh Road, Leigh-on-sea SS9 2LR**  
Layout parking to front and form new vehicle crossover onto Hadleigh Road.  
[Planning Documents](#)

- m) **25/00591/FULH – 68 Thames Drive, Leigh-on-sea SS9 2XD**  
Erect single storey rear extension with pitched roof and rooflights.  
[Planning Documents](#)
  
- n) **25/00535/FUL – Land Adjacent To 13 Victoria Road, Leigh-on-Sea**  
Demolish existing garages, erect dwellinghouse with associated amenity space, bin and cycle storage and layout parking to front.  
[Planning Documents](#)
  
- o) **25/00557/AD – Kingdom Hall Of Jehovah Witnesses, 149A Leigh Road, Leigh-on-Sea**  
Application for approval of details pursuant to conditions 04 (waste management plan) and 05 (cycle storage) of planning permission 24/02017/FUL dated 19/03/2025.  
[Planning Documents](#)
  
- p) **25/00554/CLP – 9 Harley Street, Leigh-on-sea, SS9 2NJ**  
Dormer to rear with rooflight (certificate of lawful development - proposed).  
[Planning Documents](#)

## 6. Highways

To receive responses from Southend City Council regarding the following parking restriction requests from Leigh-on-Sea Town Council's Planning, Licensing and Environment committee:

- a) **Lymington Avenue**  
Extension of H-Bars across 2 driveways at The Coop Funeralcare and between 50 and 52 Lymington avenue.
  
- b) **Dundee Avenue**  
Parking restriction review response from Southend City Council.